



JOB OPPORTUNITIES

1. Human Resources Manager

Certificate/Degree:

- Bachelor's Degree in Human Resources, Business Administration or a related field.
- Master's Degree Preferred.

Experience: Minimum 2 years

Rate: Excellent rewards for the right person

Benefits:

- Annual Leave
- Sick Leave

Requirements. Key Knowledge and Abilities Skills:

- Valid Driver's License
- Valid Police Clearance
- Valid Medical Clearance
- Interpersonal
- Decision-making
- Organizational
- Leadership
- Communication skills
- Strong computer skills
- Ability to use human resource management software
- Budgeting and budget analysis

Duties includes:

- Plan and coordinate an organization's workforce to best use employees' talents
- Link the organization's management with its employees
- Plan and oversee employee compensation and benefits programs
- Serve as a consultant with other managers advising them on human resources issues
- Coordinate and supervise the work of specialists and support staff
- Oversee an organization's recruitment & selection, exit processes
- Handle staffing issues, such as mediating disputes and directing disciplinary procedures
- Oversee labor/employee relations
- Secure regulatory compliance
- Administering employee-related services such training and development programs
- Consult with Board of Directors/Executives regarding the organization's strategic planning in regards to Human Resources

For further inquiries, please email hr@piimajuro.com

2. Travel Agent

Pacific Unique Travel Agency, an affiliate company of Pacific International, Inc., is looking for a qualified Travel Agent.

Qualification are as follows:

- Good command of Worldspan/Travel Port reservation/ ticketing system
- At least 3 years' experience of passenger sales
- Ability to communicate with diverse customers
- Registered IATA/Licensed Non-IATA Agent is much preferred.

Interested parties may send their expression of interest along with their profile at hr@piimajuro.com

3. Custodian/Grounds Keeper

Location: Enemanit Island

Qualification are as follows:

- Male or Female (Couple preferable)
- Must be over the age of 18 years old
- Must be in good physical condition

Job Responsibilities:

- Grounds keeping, mowing lawn, collect garbage and dispose of properly
- Maintaining all properties & assets
- Collecting and monitoring permits
- Welcoming guests and coordinating picnic space
- Feeding company owned livestock
- Report any and all incidents to immediate supervisor

Accommodation: Provided

Utilities: Self-water collect, Commercial size propane provided, cooking utensils provided

Pay: Negotiable (Only serious applicants. See Human Resources Department)

Additional:

- Custodian is expected to be self-sufficient & resourceful. Collect water from rain, fishing for foods, repair damaged huts, etc. On occasion, shopping or Emergency trips to and from Majuro can be organized & planned as needed with an immediate supervisor. For further inquiries, please email hr@piimajuro.com

4. Custodian

Location: Pacific International, Inc. Headquarters

Qualifications are as follows:

- Female
- Must be over the age of 18 years old
- Must be in good physical condition

Job Responsibilities:

- Maintain offices
- Sweeping
- Dusting
- Moping
- Collecting & disposing trash
- Supplying proper toiletries in appropriate designations

Pay: RMI Minimum Wage

Additional:

- For further inquiries, please email hr@piimajuro.com